

**SRI VENKATESWARA COLLEGE OF ENGINEERING**  
Pennalur, Sriperumbudur Taluk – 602 117



*Internal Quality Assurance Cell (IQAC)*

Solicit your esteemed presence for the

Workshop

on

Academic and Administrative Audit (AAA)

By

Dr.P.Muthu Kannan,  
Professor & HOD

Department of Electronics and Communication Engineering,  
IQAC,Coordinator,  
Saveetha University.

Venue	:	QMC Hall, Mechanical block
Date	:	19/04/2018
Timings	:	10.30 A.M- 11.30 A.M

**ALL ARE WELCOME**

**SRI VENKATESWARA COLLEGE OF ENGINEERING**  
**Report on Workshop on Academic and Administrative Audit (AAA)**

**Venue:** QMC Hall, Mechanical Block

**Time:** 10.30.AM – 12.30 PM

**Date:** 19/04/2018

**MEMBERS PRESENT:**

Dr. S. Gopinath IQAC Coordinator, SVCE

Dr. P.Muthukannan IQAC Coordinator, Saveetha University

Department Coordinators from all the Department

**Topics Covered:**

Academic and Administrative Audit

Dr S. Gopinath IQAC coordinator, SVCE arranged a meeting for all the Department Coordinators with Dr.P. Muthukannan IQAC Coordinator, Saveetha University regarding the Academic and Administrative Audit. Dr.P. Muthukannan explained the formulation and conduction of external and internal audit. He explained in detail about the parameters and metrics of all the seven criteria. He gave an overview of what the audit committee members may look into while visiting an institution for this purpose. He suggested following the Quality Indicators framework prescribed by Accreditation council. He insisted the importance of SOP for preparing AQAR & SSR. He stressed that the main objective of Academic Audit is to evaluate the teaching, learning, evaluation, research and extension activities of the University Schools/Institute and identify the issues that are to be attended in order to upgrade the overall academic quality. He concluded saying that there is a dire need to pay proper attention to institutional strategies and policies, procedures and activities that are designed to promote the learning experience and learning outcomes of students and also contribution to the enrichment of the curriculum as they all enhances the Quality.



**IQAC Co-ordinator**



IQAC -Workshop on AAA  
Attendance Record

19/4/2018

SI NO	Dept.	Name of the faculty	Siganture
1	AE	Dr.S.Premnath	
2	BT	Mr. J. Hariharan	
3	CE	Dr. P. Venkateswara Rao	
4	CH	BS Vishal / Dr. D. Swaminathan	
5	CS	<del>Mr. P. Gayathri</del> Mr. P. Selvarani	
6	EC	Mr.S. Senthilrajan	
		Nr. N. Sathish	
7	EE	Dr.R.Karthikeyan	
8	IT	Ms.P.Nirmala	
		Ms.R.Saktheeswari	
9	ME	Mr.K.Karthee	
10	MR	Dr.M.Anandan	
11	AC	Dr.M.Thirumalaikumar	
12	AM	Dr B Saravanan	
13	AP	Mrs.S.Kalpana	
14	HS	Dr Amudha Charu Sheela	

15 CS Ms-T.Padmaavathy  
AP/CS T. Padavey

19/04/18/B. Sriyathesan  
by   
19/4/18.