



SRI VENKATESWARA COLLEGE OF ENGINEERING
OFFICE OF CONTROLLER OF EXAMINATIONS

APPLICATION FOR ISSUE OF THE GRADE SHEET

1. Student name :
2. Registration number :
3. Branch of study :
4. Year/ semester of study :
5. Contact Phone No./ Mobile No :
6. Email ID :
7. Original Grade Sheet required :

Please tick the appropriate semester no. in the box.

SEMESTER	1	2	3	4	5	6	7	8
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Reason for requesting the above original Grade Sheet(s) :

Have you applied for revaluation :
(If no, you should not apply for revaluation in future also)

8. Duplicate grade sheet required :
Please tick the appropriate semester no. in the box.

SEMESTER	1	2	3	4	5	6	7	8
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Reason for requesting the above duplicate Grade Sheet(s) :

Amount to be paid (Rs.500/Semester Grade Sheet) :

**Signature of the Candidate /
Authorized person with date**

Note: Authorized person should submit Authorization letter given by the candidate and approved by the HOD

HOD'S Recommendation :

Received the Grade Sheet(s) Bearing no(s):

Signature :

Date :