



SRI VENKATESWARA COLLEGE OF ENGINEERING
OFFICE OF CONTROLLER OF EXAMINATIONS
APPLICATION FOR ISSUE OF THE GRADE SHEET

1. Student Name :
2. Registration Number :
3. Branch of Study :
4. Year / Semester of Study :
5. Contact Phone No./ Mobile No. :
6. Email ID :
7. Original Grade Sheet required :

Please tick the appropriate semester no. in the box.

SEMESTER	1	2	3	4	5	6	7	8
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- Reason for requesting the above original grade sheet(s) :
- Have you applied for revaluation :
(If no, you should not apply for revaluation in future also)
8. Duplicate grade sheet required :
(Please tick the appropriate semester no. in the box.)

SEMESTER	1	2	3	4	5	6	7	8
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Reason for requesting the above duplicate Grade Sheet(s) :

1. If it is lost, CSR Details :

Note: Attach the copy of CSR.

2. If it is damaged, Attach the damaged certificate(s):
Amount to be paid (Rs.500/Semester Grade Sheet)

**Signature of the Candidate /
Authorized person with date**

Note: Authorized person should submit Authorization letter given by the student and approved by the HOD of the student

HOD'S Recommendation :

Received the grade sheet(s) Bearing no(s):

Signature :

Date :