



**Sri Venkateswara College of Engineering**  
Pennalur, Sriperumbudur – 602117

**Dr. A.C. Muthiah Central Library**

Reference: **Library Committee Meeting / 2016-2017**

Date & Time: **21<sup>st</sup> February 2017 at 2:30 p.m.**

Venue: **Conference Hall**

**Members present:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. M. Gopalakrishnan, Director – Alternate Energy & I Year UG Students Coordinator
- 5) Dr. K.S. Badrinathan, Dean – Educational Development
- 6) Dr. S. Muthucumaraswamy, Dean – Research & HoD/AM
- 7) Prof. K.V. Sivanarayana, Dean – Student Welfare
- 8) Prof. S. Krishnan, Dean Academic & HoD/MR
- 9) Dr. R.B. Narayanan, Dean – Co-curricular Activities
- 10) Dr. J. Venkatesan, Asst. Dean – Student Welfare & HoD/AE
- 11) Dr. N. Meyyappan, HoD/CH
- 12) Dr. S. Muthukumar, HoD/EC
- 13) Dr. E. Ravindranath, HoD/CE
- 14) Dr. E. Nakkeeran, HoD/BT
- 15) Dr. C. Jayakumar, HoD/CS
- 16) Dr. S. Ramesh Babu, HoD/ME
- 17) Dr. R. Anitha, HoD/IT
- 18) Dr. G. Devasagayam, HoD/AC
- 19) Dr. S. Sampath Krishnan, HoD/AP
- 20) Dr. T. Murugavel, HoD/HS
- 21) Dr. G. Sumathi, HoD/IMS
- 22) Dr. B. Thilaka, Asst. Dean - Examinations
- 23) Mr. A. John Wesley, Senior Physical Director
- 24) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 25) Mr. K. Manoharan, Librarian

**Students' Council:**

- 26) Mr. SP. Chidambaram, President / AE (IV)
- 27) Mr. Rohan Chandhoke, General Secretary / CS-C (III)
- 28) Ms. M. Pooja, Joint Secretary / BT (III)
- 29) Mr. Keshav Aditya, Sports Secretary / CS-B (III)
- 30) Ms. Sreshtha Kannan, Treasurer / EC-C (II)
- 31) Ms. A. Merlin Monisha, Post Graduate Representative / CS (II)

**Student Representatives of the Departments:**

- 32) Ms. S.C. Azhagammal, BT (UG) – III
- 33) Mr. J.G. Aswin Jenio, BT (PG) – I
- 34) Mr. R. Suresh Kumar, AE (UG) – II
- 35) Mr. M. Pramukh, MR (UG) – IV



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- 36) Mr. A. Nethaji, EE (UG) – III
- 37) Ms. V. Sanghavee, EE-PED (PG) – II
- 38) Ms. M. Lavanya, CS (UG) – III
- 39) Mr. R. Akash, ME (UG) – IV
- 40) Mr. V. Vishal, ME-CAD (PG) – II
- 41) Mr. S. Anuwar Husain, CE (UG) – III
- 42) Mr. Joshua Roshan, EC (UG) – III
- 43) Mr. Gnaneshwar, EC-AE (PG) – I
- 44) Mr. S. Arun Senthil, CH (UG) - III
- 45) Mr. B. Karthik, CH (PG) - II
- 46) Mr. Viswang R. Shah, IT (UG) - III
- 47) Ms. M. Priyanga, IT (PG) – II
- 48) Ms. M. Raga Sudha, CS (UG) – I

**Minutes of the Library Committee Meeting**

The General Secretary of the Student Council welcomed the participants. The following points related to Library were discussed and action taken.

- 1) Soft copy of the 'Publications of SVCE Faculties' to be made available in the library.

The published research papers of SVCE faculties are available in the Library for reference. Student Council requested to have a soft copy of the same (in PDF format) will be of great use to the PG students and the 4<sup>th</sup> year UG students working on projects. The request was approved by the Principal.

- 2) Subscription of ASME online journals required for Automobile and Mechanical Engineering students.

Earlier, the library had subscriptions to ASME online journals. But it had been discontinued. This was raised as a suggestion in the meeting. The Principal replied that this will be budgeted and subscribed for the next Academic Year.

- 3) Contemporary Novels in Tamil and English may be made available.

Student Council requested to include contemporary novels in the library to improve the reading habit of the students. Also, this will be beneficial for the hostellers who wish to read novels as they cannot go out often to renew their membership in other libraries. The students would also like Tamil novels to be included.

The Principal insisted that a list of books can be collected and once the Librarian has approved the titles and necessary steps will be taken to include the books.



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4) Higher configuration of Wi-Fi connectivity needed.

Students had requested for faster and better Wi-Fi connection in the library. The Principal replied that faster Wi-Fi devices can be provided with necessary firewall settings.

5) Permission to use the Laptops within the library premises to work on projects.

Students had requested for permission to use the personal laptops inside the library. The Principal replied that personal laptops can be used outside the library only. The library computers will be used only for subject related activities once the digital library section has come up and general browsing must be avoided inside the library.

6) Updated version of competitive exam books such as GATE, CAT, GRE, TOEFL, IELTS, etc. required and the numbers to be increased.

The Students requested to have latest editions of books on GRE, GMAT, TOEFL, etc. Especially books on IAS, IES are hard to get. The Principal has agreed to buy latest editions of competitive exam books and insisted to include IES, Barron's, etc.

7) The number of eBook collection may be increased for all departments.

Students felt that they will be more comfortable with eBooks. Also, if a certain book has only a limited number of copies, eBooks of that book can be maintained and accessed within the Campus only. The Principal replied that we have been subscribing 606 eBooks from McGraw Hill. Once the digital library has come up, more number of eBooks can be subscribed and will be made available through intranet.

8) Newspapers are to be made available in Department Libraries.

Students requested for newspapers in the Department Library. The Principal replied that required number of newspapers can be arranged for Marine Department only. The remaining students can make use of the newspapers available in the Central Library.

9) Need to increase number of common subject books.

Students requested to increase the common subject books for I year and II year students. The Principal replied that the ratio of books to students is maintained at 1:4 ratios. The number of common subject books can be increased if possible either printed books or eBooks.

10) The number of borrowing books to be increased from 6 to 7.



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Student Council requested to borrow one additional book excluding 6 subject books for leisure reading. The Principal agreed to issue 7 books that include 6 subject books and 1 novel / fiction.

**11) RFID technology to be introduced in the new library to save students time.**

Student Council requested to introduce RFID technology in the library to save the time of students at the time of borrowing books as well as returning them. The Principal replied that this would be considered in the future.

**12) Provide a cafeteria and photocopying facilities adjacent to the new library.**

Students requested for a cafeteria and photocopying facilities. The Principal replied that there is a new cafeteria coming up in the library and the photocopying facilities will be coming soon behind the library building. Until then, important notes can be printed / photocopied in EEE or Chemical departments.

**13) Students prefer the library to be updated with the previous year question papers.**

Students requested for print copies of previous year question papers to be made available in the library and the scanned copies of the same need to be updated in library website. The Principal replied that the previous questions papers are already made available in the library portal and the missing once will be updated.

The CoE mentioned that the soft copies of the question papers of the Autonomous stream are already sent to the library.

**14) The high echo level of the new library building is disturbing the students using the library.**

The Principal insisted that students have to maintain silence in library and will be discussed with the Civil Maintenance Department to reduce the echo level in the library.

Since there were no other points for discussion, the meeting was adjourned.

  
PRINCIPAL



**Sri Venkateswara College of Engineering**  
Pennalur, Sriperumbudur – 602117

**Dr. A.C. Muthiah Central Library**

Reference: **Library Committee Meeting / 2017-2018**

Date & Time: **26<sup>th</sup> February 2018 at 2:30 p.m.**

Venue: **Conference Hall**

**Members present:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. K.S. Badrinathan, Dean – Educational Development
- 5) Dr. S. Muthucumaraswamy, Dean – Research & HoD/AM
- 6) Dr. J. Venkatesan, Dean – Student Welfare & HoD/AE
- 7) Prof. S. Krishnan, Dean Academic & HoD/MR
- 8) Dr. R.B. Narayanan, Dean – Co-curricular Activities
- 9) Dr. N. Meyyappan, HoD/CH
- 10) Dr. S. Muthukumar, HoD/EC
- 11) Dr. E. Ravindranath, HoD/CE
- 12) Dr. E. Nakkeeran, HoD/BT
- 13) Dr. R. Anitha, HoD/CS
- 14) Dr. S. Ramesh Babu, HoD/ME
- 15) Dr. V. Vidhya, HoD/IT
- 16) Dr. G. Devasagayam, HoD/AC
- 17) Dr. A. Bhaskaran, HoD/AP
- 18) Dr. T. Murugavel, HoD/HS
- 19) Dr. G. Sumathi, HoD/IMS
- 20) Mr. A. John Wesley, Senior Physical Director
- 21) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 22) Mr. K. Manoharan, Librarian

**Students' Council:**

- 23) Mr. Sashank K, President / CS-C (IV)
- 24) Mr. Penna Dheeren, General Secretary / CE (III)
- 25) Ms. Madhuvanti Muralikrishnan, Joint Secretary / CS-B (III)
- 26) Ms. Mithila Ramani, Sports Secretary / CH-B (III)
- 27) Ms. Haarini Ramesh, Treasurer / CH-A (II)
- 28) Ms. Revathi B, PG Representative / BT (II)

**Student Representatives of the Departments:**

- 29) Ms. Sivapriya K, BT (UG)
- 30) Ms. Revathi B, BT (PG)
- 31) Mr. Beric John C, MR (UG)
- 32) Mr. Naveen Kumar M, AE (UG)
- 33) Ms. Rakshna R, CH (UG)
- 34) Ms. Aarthi D, IT (UG)
- 35) Mr. Aarliusrebony A, CE (UG)





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**Dr. A.C. Muthiah Central Library**

- 36) Ms. Vallimayil S R, EC (UG)
- 37) Ms. Subha P, EC-AE (PG)
- 38) Mr. Abhishek P, ME (UG)
- 39) Mr. Govindaraj K, ME-CAD (PG)
- 40) Ms. Karthika G K, CS (UG)
- 41) Ms. Rajyasree R, CS-MCE (PG)
- 42) Mr. Santhosh Kumar K, EE (UG)
- 43) Mr. Anand D, EE (PG)
- 44) Ms. Ashwathi B Nair, EE (UG)

**Minutes of the Library Committee Meeting**

The General Secretary of the Student Council welcomed the participants.

The Student Council has mentioned that new library would encourage more students to inculcate the habit of book reading and lead them to be more focused towards their goals and aspirations.

The following points related to Library were discussed and action taken.

1) Request to permit to use the Laptop inside the library premises including Library Hour.

The request was approved only for the final years of UG and PG students. The usage is strictly for educational purposes including project work. Earphones and headphones are strictly prohibited. It was advised to students that they have to bring their laptops with fully charged. Students will be fined heavily if misuse of laptop is found.

2) Request to permit the borrowing of 7<sup>th</sup> book either Novel/Fiction or Aptitude book.

Students thanked the management for lending 7<sup>th</sup> book as Novel/Fiction. They wanted to convert the 7<sup>th</sup> book as Aptitude book of their choice instead of Novel/Fiction. The Principal has agreed for the same.

The request was accepted by the Committee. The Librarian has mentioned that recently we have added more than 1000 books and created separate section called 'Books for Competitive Examinations' at the Ground Floor of the library. The Principal has advised to increase the numbers with the updated versions.

3) Permission to renew books from home (Internet) and through eMail.

Librarian has mentioned that already library has the provision of renewing books through phone during 'Study Holidays' and further suggested to send the 'ID Card Number' of



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the student through eMail with the subject 'Request for Book Renewal' before the due date.

Book renewal from home will be considered in the future.

4) RFID to be implemented to avoid rush at the Circulation Counter.

HoD/HS has mentioned that the cost of the RFID is very expensive and it was discussed last year and it will be discussed with the Management for consideration.

5) Permission to use notebooks inside the library to prepare notes.

Librarian has mentioned that notebook is allowed to the Final Year students those who are working on their projects only on request basis. It will be allowed only through Circulation Counter and same should be followed when going back from library.

HoD/HS has suggested that one side papers can be provided in the library for students to take notes. However, Students should keep the library clean and make use of the dustbins to throw the waste papers away.

6) To subscribe more number of eBooks.

Librarian mentioned that we are subscribing 710 eBooks and also trying to add more eBooks for which negotiating with the publishers for better pricing. The Principal has suggested providing the orientation programme at the beginning of each semester to provide updates on library resources and services.

7) Suggestion to increase the number of Core and Elective subject books.

Library has sufficient number of core and elective subject books. It was suggested to use 'Book Reservation' facilities. The HoD's will check for 'ratio' and will recommend buying eBooks which will be helpful for reading.

8) Drinking Water facilities required in all floors of the Central Library.

The Committee has advised the Librarian to inform 'Civil Maintenance' to keep water dispensers in each floor of the library.

9) To increase proper utilization of online journals it is suggested to provide assignment on particular topic for individual / group of students during Library Hour.

The Principal has suggested that students can browse and download the online journal articles during library hour and after reaching home can do assignments.

10) Request to provide space for personal book reading during the examinations.



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As per the library rules, personal book of the users are not allowed inside the library premises. However, students can use the space available in the Cafeteria without misusing the facilities when it is open, otherwise they can use OAT.

**11) Required training programme on Online Journals (like IEEE).**

As per the suggestion by the Principal, students will be provided with orientation programmes at the beginning of each semester. It will be arranged by inviting the Publishers or Vendors to talk about their resources and its features periodically. The usage of library database and other facilities available in the library will be explained by library staff.

Since there were no other points for discussion, the meeting was adjourned.

  
PRINCIPAL





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**Dr. A.C. Muthiah Central Library**

Reference: **Library Committee Meeting / 2018-2019**

Date & Time: **12<sup>th</sup> March 2019 at 2:30 p.m.**

Venue: **Conference Hall**

**Members present:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. K.S. Badrinathan, Dean – Educational Development
- 5) Dr. S. Muthucumaraswamy, Dean – Research & HoD/AM
- 6) Dr. J. Venkatesan, Dean – Student Welfare & HoD/AE
- 7) Prof. S. Krishnan, Dean Academic & HoD/MR
- 8) Dr. R.B. Narayanan, Dean – Co-curricular Activities
- 9) Dr. N. Meyyappan, HoD/CH
- 10) Dr. S. Muthukumar, HoD/EC
- 11) Dr. P. Venkateswara Rao, HoD/CE
- 12) Dr. E. Nakkeeran, HoD/BT
- 13) Dr. R. Anitha, HoD/CS
- 14) Dr. S. Ramesh Babu, HoD/ME
- 15) Dr. V. Vidhya, HoD/IT
- 16) Dr. G. Devasagayam, HoD/AC
- 17) Dr. A. Bhaskaran, HoD/AP
- 18) Dr. T. Murugavel, HoD/HS
- 19) Dr. G. Mathiyalagan, HoD/IMS
- 20) Mr. A. John Wesley, Senior Physical Director
- 21) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 22) Mr. K. Manoharan, Librarian

**Students' Council:**

- 23) Ms. Madhuvanti M, President / CS-B (IV)
- 24) Mr. Harish A, Vice President / IT (IV)
- 25) Mr. Pranav Karnth M, General Secretary / EC (III)
- 26) Ms. Yagna Madhavan, Joint Secretary / CH (III)
- 27) Mr. Heramba Ganesh E, Sports Secretary / EE (III)
- 28) Ms. Pavitra Mohandas, Treasurer / CS (II)
- 29) Ms. Hemavathy M, PG Representative / CS (II)

**Student Representatives of the Departments:**

- 30) Mr. Arunshankar M, AE (UG)
- 31) Ms. Ishwarya N K, BT (UG)
- 32) Mr. Ranjith Kumaran R, BT (PG)
- 33) Mr. Dineshkumar G, CE (UG)
- 34) Ms. Keerthiga R, CH (UG)



**Sri Venkateswara College of Engineering**  
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**Dr. A.C. Muthiah Central Library**

- 35) Ms. Shrreya N, CH (UG)
- 36) Ms. Sivayalini S, CS (UG)
- 37) Ms. Hemavathy M, CS (PG)
- 38) Ms. Sathya Narayanan R, EC (UG)
- 39) Ms. Lakshmi E S, EC-CS (PG)
- 40) Ms. Swetha V, EE (UG)
- 41) Ms. Muthamil Arasi V, EE-PED (PG)
- 42) Ms. Niwedheethaa M, IT (UG)
- 43) Ms. Sarumathi S A, IT (PG)
- 44) Mr. Arunram S P, ME (UG)
- 45) Mr. Febin Francis, ME-MTS (PG)
- 46) Mr. Anoop J, MR (UG)
- 47) Ms. Shreya Srinivasan, BT (UG)

**Minutes of the Library Committee Meeting**

The General Secretary of the Student Council welcomed the participants.

The Student Council has thanked the management for providing the state-of-the-art facilities at the new library and this would encourage more students to inculcate the habit of book reading and lead them to be more focused towards their goals and aspirations.

The following points related to Library were discussed and action taken.

- 1) Permission to use notebooks and laptops inside the library for II and III year students along with IV year students.

The Committee has decided that paper / notebooks / laptops are allowed inside the library to prepare notes for all students. Students have to take their notebooks only through Circulation Counter and same should be followed when going back from library. Laptops must be fully charged before taken in to the library.

Principal has agreed to make use of Cafeteria space for reading borrowed / own books of the students based on request during examinations.

- 2) More number of books for Elective, Core, Common subjects and update Aptitude books.

Principal informed the Students Council to handover the list of recommended books to the respective HoDs. The HoD's will check for the ratio and will recommend buying those books if there is a deficiency. Principal insisted the Librarian to buy books on technical aptitude to strengthen their fundamental knowledge.



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- 3) Request to increase number of borrowing books from 7 to 8 for UG and 8 to 9 for PG students.

Principal has mentioned that the existing number can be followed as one additional book is already allowed apart from 6 books to cover the 6 courses.

- 4) Separate library hour once in a month especially to borrow books for all students due to difficulties in borrowing books during break time and to avoid rush in the library counter.

Principal has mentioned that it would be discussed in the Time Table Committee meeting for allotting a separate / exclusive library hour to borrow books during first week of the semester. Principal has instructed the Librarian to provide additional counters for issuing / returning books to reduce the crowding at counters.

- 5) Update and increase the book collection in Department Libraries.

Principal has agreed to update the department library collection with latest editions based on the syllabus.

- 6) Provide fans or air coolers in few areas inside the library during power cut and less strength of users in the library.

Principal has agreed to fix exhaust fans in appropriate places in the stack area.

- 7) Provide book renewal from home through an App.

Principal has mentioned that it would be taken care in the new ERP software and has informed HoD/IMS to make the provision.

- 8) Request to implement RFID system in phase manner to save the time.

Principal mentioned that the existing barcode system is working well and RFID would be decided when number of readers increases.

- 9) Increase the number of eBooks and provide remote access for possible resources.

Principal has accepted to increase the number of eBooks and to provide remote access for same if possible.

- 10) During library hour, provide assignment to increase the utilization of library resources and students will get familiar with the library facilities.

Principal has appreciated the Student Council for suggesting the idea of providing assignments for the students during library hour. This will improve the utilization of the journals



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and books and also students will get to know about the information resources available in the library. The 'Library Hour Faculty In-charge' will assign and collect the assignments from the students. The assignments may be considered for award of internal marks too as decided by the class teacher.

**11) Provide facility to access Anna University library resources.**


Librarian has mentioned that SVCE became the member with Anna University - Centre for University Industry Collaboration (CUIC) which has provided additional facility of using Anna University Library resources. SVCE has received 10 Institutional Membership cards from Anna University Library. Those who are interested can collect cards from Circulation Counter of the Library to avail this facility for 10 days at a time.

Librarian also mentioned that SVCE Library has Institutional Membership cards of MALIBNET and British Council Library numbering 10 cards each.

**12) In Digital Library, SVCE video lectures are available for first year students and finding very useful. Hence, request to provide video lectures for the 4 credit subjects or tough subjects.**

Principal mentioned that the video lectures will be updated for the subjects of all semesters, especially for the analytical courses.

Since there were no more points for discussion, the meeting came to an end.

  
PRINCIPAL



**Sri Venkateswara College of Engineering**  
Pennalur, Sriperumbudur – 602117

**Dr. A.C. Muthiah Central Library**

Reference: **Members of the Library Committee Meeting / 2019-2020**

**Members:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EEE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. K.S. Badrinathan, Dean – Educational Development
- 5) Dr. S. Muthucumaraswamy, Dean – Research & HoD/APM
- 6) Dr. J. Venkatesan, Dean – Student Welfare & HoD/AUT
- 7) Prof. S. Krishnan, Dean Academic & HoD/MAR
- 8) Dr. R.B. Narayanan, Dean – Co-curricular Activities
- 9) Dr. N. Meyyappan, HoD/CHE
- 10) Dr. S. Muthukumar, HoD/ECE
- 11) Dr. P. Venkateswara Rao, HoD/CVE
- 12) Dr. E. Nakkeeran, HoD/BIO
- 13) Dr. R. Anitha, HoD/CSE
- 14) Dr. S. Ramesh Babu, HoD/MEC
- 15) Dr. V. Vidhya, HoD/INT
- 16) Dr. G. Devasagayam, HoD/ACH
- 17) Dr. A. Bhaskaran, HoD/APH
- 18) Dr. T. Murugavel, HoD/HSS
- 19) Dr. G. Mathiyalagan, HoD/IMS
- 20) Mr. A. John Wesley, Senior Physical Director
- 21) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 22) Mr. K. Manoharan, Librarian

**Students' Council:**

- 23) Mr. Sudarsshana Krishna, Students' President / ECE-C (IV)
- 24) Mr. Padmanaban Alagappan, General Secretary / EEE-A (III)
- 25) Ms. Madhumitha K, Joint Secretary / CSE-B (III)
- 26) Mr. Suraj V, Sports Secretary / EEE-B (III)
- 27) Mr. Sundar V, Treasurer / CSE-C (II)
- 28) Ms. Swetha G, PG Representative / CHE (II)

**Student Representatives of the Departments:**

- 29) Mr. Parameshwar A, AUT (UG)
- 30) Ms. Lipeka H, BIO (UG)
- 31) Ms. Sushmitha P, BIO (PG)
- 32) Mr. Pon Pradeep R, CVE (UG)
- 33) Mr. Harish Kumar N N, CHE (UG)
- 34) Ms. Swetha G, CHE (PG)
- 35) Mr. Gundla Premsai, CSE (UG)
- 36) Ms. Sumneet Kaur Bamrah, CSE (PG)






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**Dr. A.C. Muthiah Central Library**

- 37) Mr. Premraj S, ECE (UG)
- 38) Ms. Keerthana S, ECE-CS (PG)
- 39) Ms. Swetha V, EEE (UG)
- 40) Ms. Sowmiya D, EEE-PED (PG)
- 41) Ms. Lakshmi B, INT (UG)
- 42) Mr. Justin Rejimone, MEC (UG)
- 43) Mr. Padmesh U, MEC-MTS (PG)
- 44) Mr. Narendraraja P, MAR (UG)
- 45) Ms. Mrithula Angeline, INT (UG)

  
PRINCIPAL

**Dr. A.C. Muthiah Central Library**

Reference: **Library Committee Meeting / 2020-2021**

Date & Time: **08<sup>th</sup> June 2021 at 2:30 p.m.**

Venue: **Online (Google Meet)**

**Members present:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EEE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. S. Muthucumaraswamy, Dean – Research & HoD/APM
- 5) Prof. S. Krishnan, Dean Academic & HoD/MAR
- 6) Dr. K.S. Badrinathan, Dean – Educational Development
- 7) Dr. J. Venkatesan, Dean – Student Welfare & HoD/AUT
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- 9) Dr. S. Muthukumar, HoD/ECE
- 10) Dr. R. Kumutha, HoD/CVE
- 11) Dr. V. Sumitha, HoD/BIO
- 12) Dr. R. Anitha, HoD/CSE
- 13) Dr. S. Ramesh Babu, HoD/MEC
- 14) Dr. V. Vidhya, HoD/INT
- 15) Dr. G. Devasagayam, HoD/ACH
- 16) Dr. A. Bhaskaran, HoD/APH
- 17) Dr. T. Murugavel, HoD/HSS
- 18) Dr. G. Mathiyalagan, HoD/IMS
- 19) Mr. A. John Wesley, Senior Physical Director
- 20) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 21) Dr. K. Manoharan, Librarian

**Students' Council:**

- 22) Mr. Harish Kumar N N, President / CHE-A (IV)
- 23) Ms. Laksha S, Vice-President / INT-A (IV)
- 24) Mr. Ganesh G, General Secretary / INT-A (III)
- 25) Ms. Kalaiarasi N, Joint Secretary / INT-A (III)
- 26) Mr. Hemachandran G, Sports Secretary / CSE-B (III)
- 27) Ms. Miruthula Angeline M J, Treasurer / INT-A (II)
- 28) Mr. Ramkishore P, PG Representative / BIO (II)

**Student Representatives of the Departments:**

- 29) Ms. Sandhya Lakshmi, EEE (UG)
- 30) Mr. Bharadwaj S, PED (PG)
- 31) Mr. Ramakrishnan L, AUT
- 32) Mr. Lokesh M C, MAR
- 33) Mr. Srivatshan Seshadri, MEC
- 34) Mr. Ram Kannan L, MTS (PG)
- 35) Ms. Rithania R, CSE

- 36) Mr. Ganesh G, INT
- 37) Mr. Harish Kumar N N, CHE (UG)
- 38) Ms. Nivetha S, CHE (PG)
- 39) Ms. Dharshini G, CVE
- 40) Mr. Aniruddh Aiyengar, ECE
- 41) Ms. Kheerthivasan R, BIO (UG)
- 42) Mr. Ramkishore P, BIO (PG)
- 43) Ms. Srilayaa R T, EEE (UG)

### **Minutes of the Library Committee Meeting**

The General Secretary of the Student Council welcomed the participants.

The following points related to the Library were discussed and action taken.

- 1) Library Induction Programme (LIP) must be conducted during the first year Orientation Programme, preferably during the campus tour to create a better apprehension about the college library.
  - To create a better understanding among the student community about accessing eResources and the digital library during the Library Induction Program.
  - Video recordings of the above mentioned were suggested to be made available on the website.
  - Proposed to grant access to videos of prominent speakers via the digital library.
- 2) Introducing an RFID Scanner / Provision of another Barcode Reader at the library counter to avoid crowding of students during scanning the ID Card.
  - The provision of another Barcode Reader has been decided.
- 3) Increasing competitive exam books for GATE, UPSC, GRE, IELTS and other recognized exams.
  - Increasing the number of competitive exam books for GATE, UPSC, GRE, IELTS, etc. are being carried out periodically.
- 4) Requesting for more journal subscriptions, especially for Post-Graduate Students.
  - Agreed on increasing the journal subscriptions.
  - A review on the currently subscribed journal list has been planned.
  - Suggestions are open among the Student Community and HoDs for new journal subscriptions.

- 5) Increasing the number of prescribed textbooks for every semester to be available as an eBook in SVCE's Official Website which will be beneficial during online classes being conducted due to the COVID-19 crisis.
  - Appropriate steps will be undertaken to make the subscribed and relevant eBooks available on the Website which will be beneficial during online classes.
- 6) Increasing the number of the prescribed edition of books as well as newer editions of books.
  - Increasing the number of the prescribed edition of books as well as newer editions of books are being implemented regularly.
- 7) To create awareness about the usage of Library App (M-OPAC) among students, since most of them were following conventional way of searching / renewing the books in the library.
  - Decisions were taken on improving the library app M-OPAC and accessing eBooks through the Mastersoft's ERP Portal.
  - Provision to access the eBooks through student's login in Mastersoft's ERP Portal will be implemented soon.
- 8) Celebrating National Librarian's Day (12<sup>th</sup> August) by conducting several events to highlight the importance of reading books.
  - Henceforth, the National Librarians Day (August 12th) will be celebrated by conducting various events to highlight the importance of reading books.
  - Suggestions are open from the student community on conducting events on National Librarian's Day.
- 9) Increasing Novel's, Historical Fiction, Biographies and Autobiographies, General books for enhancement of Social Knowledge among students.
  - Increasing the availability of Novels, Historical Fiction, Biographies and Autobiographies in the Library has been taken into consideration.

Since there were no more points for discussion, the meeting came to an end.

  
PRINCIPAL

**Dr. A.C. Muthiah Central Library**

Reference: **Library Committee Meeting / 2021-2022**

Date & Time: **04<sup>th</sup> February 2022 at 2:30 p.m.**

Venue: **Online (Google Meet)**

**Members present:**

- 1) Dr. S. Ganesh Vaidyanathan, Principal & Chairman
- 2) Dr. KR. Santha, Vice Principal & HoD/EEE
- 3) Dr. K. Pitchandi, Controller of Examinations
- 4) Dr. S. Muthucumaraswamy, Dean – Research & HoD/APM
- 5) Prof. S. Krishnan, Dean Academic & HoD/MAR
- 6) Dr. K.S. Badrinathan, Dean – Educational Development
- 7) Dr. J. Venkatesan, Dean – Student Welfare & HoD/AUT
- 8) Dr. N. Meyyappan, HoD/CHE
- 9) Dr. S. Muthukumar, HoD/ECE
- 10) Dr. R. Kumutha, HoD/CVE
- 11) Dr. V. Sumitha, HoD/BIO
- 12) Dr. R. Anitha, HoD/CSE
- 13) Dr. S. Ramesh Babu, HoD/MEC
- 14) Dr. V. Vidhya, HoD/INT
- 15) Dr. G. Devasagayam, HoD/ACH
- 16) Dr. A. Bhaskaran, HoD/APH
- 17) Dr. T. Murugavel, HoD/HSS
- 18) Dr. G. Mathiyalagan, HoD/IMS
- 19) Mr. A. John Wesley, Senior Physical Director
- 20) Dr. A. Gnanasekar, Librarian (Head In-charge) & Convener
- 21) Dr. K. Manoharan, Librarian

**Students' Council:**

- 22) Ms. Jasi Grace I, President / INT-A (IV)
- 23) Mr. Ganesh G, Vice-President / INT-A (IV)
- 24) Mr. Maheeraj J F, General Secretary / ECE-B (III)
- 25) Ms. Supraja G S, Joint Secretary / CHE-B (III)
- 26) Mr. Magesh A, Sports Secretary / INT-A (III)
- 27) Ms. Nitya Samavedam, Treasurer / CSE-B (II)
- 28) Ms. Tenkayala Vasundhara, PG Representative / CSE (II)

**Student Representatives of the Departments:**

- 29) Ms. Apoorva Ravi, CHE (UG)
- 30) Mr. Ratna Sabapathy G, CHE-CL (PG)
- 31) Mr. Pughazenthi R, AUT
- 32) Mr. Hariharan V, CVE
- 33) Mr. Vishnukumar Y, ECE
- 34) Ms. Haripriyaa A S, BIO (UG)
- 35) Mr. Yuvaraj V, MAR



- 36) Mr. Santossh V, EEE
- 37) Mr. Vivekanandan M, INT (UG)
- 38) Mr. Praathap Rane, INT-CSN (PG)
- 39) Mr. Viswesh G, CSE
- 40) Mr. Roshan Eshwar S B, MEC
- 41) Ms. Dharani Narumugai R, CSE

### **Minutes of the Library Committee Meeting**

The General Secretary of the Student Council welcomed the participants.

The following points related to the Library were discussed and action taken.

- 1) Library Induction Programme (LIP) must be conducted during the first year Orientation Programme, preferably during the campus tour to create a better apprehension about the college library.

It was decided to conduct the induction programme with the assistance of Student Representatives of the respective Departments.

- 2) Increasing competitive exam books for GATE, UPSC, GRE, IELTS, GMAT, CAT aspirants and other recognized exams.

We have purchased more books recently and will be adding every year.

- 3) Requesting for more journal subscriptions, especially for Post-Graduate Students and Final Year Students to support in their research.

Already subscribing journals based on the norms given by AICTE for UG and PG programmes. Requested PG Representative and HoDs to provide/suggest more number of national journals.

- 4) Increasing the number of prescribed textbooks for every semester to be available as an eBook in SVCE's Official Website which will be beneficial since we have less number of hard copies available.

Agreed to subscribe more number of eBooks based on the recommendations from the HoDs.

- 5) Accessing books from home (Remote Access) by just logging in through the user ID.

It is already provided.

- 6) Making the eBooks and eJournals accessible by just a single search (Integrated search) on the app and website. With respect to this, buying packages where we can access books by just a single search option.

Planning to purchase new software for the same.

- 7) Increasing the number of the prescribed edition of books as well as newer editions of books.

Agreed to increase the new editions of books with the recommendations from the HoDs.

- 8) To create awareness about the usage of Library App (M-OPAC) among students, since most of them were following conventional way of searching / renewing the books in the library.

Awareness will be created during library hours.

- 9) Celebrating National Librarian's Day (12<sup>th</sup> August) by conducting several events to highlight the importance of reading books.

HoD/HSS will find the possibilities to conduct different kinds of events like Book Review, etc. for the celebrations.

- 10) Increasing Novel's, Historical Fiction, Biographies and Autobiographies, General self help books for enhancement of Social Knowledge among students.

Agreed to add more books of these kinds soon.

- 11) To install RFID Gate to register students entry more effectively and avoid rush.

Planning to implement in phase manner and to start with planning to install a small card reader for the gate entry.

Since there were no more points for discussion, the meeting came to an end.

  
PRINCIPAL