

# Sri Venkateswara College of Engineering Pennalur, Sriperumbudur 602 117.

## Instructions to the students regarding data entry in SVCE admission portal

Please enter all the particulars using capital letters. (except email id)

### Step 1

Use the following link and register yourself to get application id and password, by providing the particulars of Admission number (as given in allotment order like 2023/1219/\_\_\_\_\_), Name, Program, Branch, quota, valid email id, phone number and upload your allotment order. On submission of the same, an SMS will be sent confirming the registration.

<http://svceadmission.mastersofterp.in/default.aspx>

### Step 2

Upon verification of registration by the Office, another SMS containing the application id and password will be sent.

### Step 3

Login in to the above link with Application ID and password.

### Step 4

Read the instructions given in the above portal. Keep ready the following documents before proceed to enter the required particulars.

1. Soft copy of Photograph and Signature (below 50kb)
2. Soft copies of X Mark sheet, XII mark sheet, Transfer certificate and Community certificate (max of 100 kb each)

### Step 5

After completion of entry take a print out of Bio-data and other declarations. The student and parent should sign wherever required.

### Step 6

Submit the hard copies of the above signed declarations to the College Office on or before the date of reporting given in your TNEA allotment order. Payment option will be opened only after the submission of original documents at the College Office.

Please send your queries to [a2@svce.ac.in](mailto:a2@svce.ac.in)

Or

Contact Academic section SVCE : 044-27152120 / 27152117  
(between 9.00 hours and 3.30 hours on any working day)