



Sri Venkateswara College of Engineering

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Post Bag No.1, Pennalur, Sriperumbudur Tk. – 602117

OFFICE OF THE CONTROLLER OF EXAMINATIONS

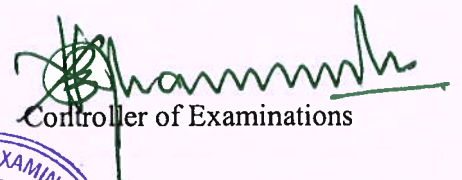
SVCE/CoE/Reval/DEC 23/UG&PG – Phase II

February 23, 2024

CIRCULAR

Sub: DEC 23 – Phase II Summative Examinations - Procedure for applying photocopy and Revaluation of answer script.

1. All students are eligible to apply for revaluation **ONLY FOR THEORY PAPERS OF DEC 23 SUMMATIVE EXAMINATIONS**, irrespective of grades secured. Students can apply up to a **MAXIMUM OF FIVE PAPERS ONLY IN THE SCRIPTS MENTIONED IN SL.NO. 9.**
2. If a student wish to apply for a photocopy/revaluation for a TnP course, then it will be considered for the theory component alone.
3. Candidates who wish to apply for revaluation should first apply for photocopy of his/her **SUMMATIVE EXAMINATION** answer script by paying **Rs. 200 per script on or before 27.02.2024 through their ERP login.**
4. After receiving the photocopy, the student can verify the copy for any discrepancies like mistakes in totaling and omissions in the valuation.
5. If any discrepancy is noticed the same may be brought to the notice of the Controller of Examinations for remedial action through their HoD.
6. The valuation in the photocopy of the answer script can be verified by the subject expert and **if the expert is convinced that the script deserves higher marks than awarded, he/she can recommend for applying revaluation. However, the recommendation by an expert member is not mandatory for applying revaluation.**
7. **The student can apply for revaluation by paying Rs. 500/- towards revaluation fee from 04.03.2024 to 07.03.2024 (Both days inclusive) through their ERP login.**
8. Even after the revaluation, if the student is still not satisfied with the result, he/she can opt for a review of his/her answer script by paying the prescribed fee. The review procedure will be intimated along with the revaluation result.
9. This circular is meant for the following scripts;
 - I. 2022-2026 UG students – 23-24 Odd semester theory papers of I & II semester.
 - II. 2023-2027 UG students – 23-24 Odd semester theory papers of I semester.
 - III. 2023-2025 PG students – 23-24 Odd semester theory papers of I semester.


Controller of Examinations

To
HODs of All Academic departments (Through mail)

